

## INSTITUT PENGAJIAN SISWAZAH INSTITUTE OF POSTGRADUATE STUDIES

## APPLICATION FORM TO DROP COURSES

Student's P	Particul	ars																						
Full Name																								
Passport No.:											Matric No. :													
School/Centi	re																							
Degree Progr	ramme																				-			
							С	OUR	SES	то в	E DF	ROP	PED											
Course Code						Un	nits	7	Туре	pe Lecturer's Signature								Date						
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											_ 2	2												_
											3	3								_				_
Total number	r of unit	s regis	tered	after	<u>drop</u>	ping	of co	ourse	es			и	nits											
Student's reason for the <u>dropping</u> of courses											Lecturer's Comment													
Student's S	ignatur	e														Date	е							
Dean's Comment													Dea	n's S	igna	ture	_							
													Dea	n's S	itam	р								
													Dat	_										

Please ensure that the remaining units are not less than the minimum number of units required for the programme of study.

▶ Please return the form to the Institute of Postgraduate Studies

## **REMINDER TO APPLICANT:**

- 1. Starting week-4, adding /dropping of subject (s) has to go through School/ Centre/Institute and has to be endorsed by Deputy Vice-Chancellors Academic and International.
- 2. It is your responsibility to check with the Institute of Postgraduate Studies at the end of the 4<sup>th</sup> week that appropriate action has been taken. Ensure your examination slip coincides with the remaining units and courses.
- **3.** Fee Regulations: Courses dropped during week 1 & 2 :- Eligible for fee credit. Fees are not refundable or credited after the 3<sup>rd</sup> week.